



Translator (m/f) for technical documentation, English Native Speaker (Freelancer)

holertcom

Expectations and Tasks of Job

- Translate documentation (e.g. user guides, data sheets), marketing and PR material from German into English
- Editing texts written by non-native speakers in English
- Checking the translations word for word to make sure that the translations are accurate, the appropriate terminology has been used and the style is good
- Describing application installation and configuration

Skills and Competencies

- You are student in engineering or sciences (e.g. IT, computer science) or other information technology related qualification
- You are a native English speaker with excellent knowledge of English grammar and punctuation
- You have ideally also experience of Microsoft Project and Project Server with technical background
- You have some experience in project management and direct client contact

What we are offering

- Friendly working environment in a young team
- Performance-oriented salary
- Our company is based in Munich but the team you will be working with are all Freelancers working in their own home offices
- Gaining experience in leading Microsoft technologies and its use

Interested? Please send your online application including an up-to-date CV with a link to your theoretical and practical experiences or work samples to info@holert.com, quoting the job description in the subject line.

Further information to our company you find in the Internet under <http://www.holert.com>.



holert.com, mit Sitz in München, Berlin und Oldenburg, ist ein führendes Beratungsunternehmen für die methodische und technische Optimierung des Projekt- und Ressourcenmanagements auf Basis von Microsoft Project. Daneben sind wir Marktführer in der Integration von Project und Project Server mit Microsoft Outlook, Microsoft Exchange Server und Lotus Notes. Ein leistungsstarkes, erfahrenes Team ist seit 1997 die Basis hierfür. Werden Sie Teil davon.

Arbeiten Sie in spannenden Projekten für unsere Kunden. Zu diesen zählen u.a.:

adidas	Microsoft	NordLB	IABG
AGFA	T-Systems	L'Oreal	Bruker Daltonik
Stiftung Warentest	Miele	WWK Versicherung	Gazprom
Amer Sports	Roche	Evonik	Bitzer
BASF	Thales	Herrenknecht	HRS
Siemens	Honeywell	STADA	MAN